

Kelseyville Youth Football League
Board Meeting Minutes
August 06, 2023 @ 6pm

I. Welcome & Come to Order

Blake called meeting to order at 6:21pm

II. Roll Call

Grace Martinez – Football Director, Desiree Perez – Cheer Director, Brittany Bennett – Volunteer Coordinator, Blake Grivette – President, Dannette Rangel – Vice President all present (4) with Jennifer Arvilla – Secretary and Mallory Young – Snack Shack Coordinator both absent (2) with Treasurer & Merchandise Coordinator both vacant (2). Sign-In sheet was also passed around.

III. Establish Quorum

Total of 4 members present, 2 absent, & 2 vacant. No quorum established.

IV. Approval of May 31, 2023, Meeting Minutes

Blake will update the time of adjournment for last meeting & all are in consensus to approve meeting minutes.

V. Football Report

Grace reports all uniforms have been shipped, only waiting on Pruitt's, but they should all be here by the 11th so we will be ready to suit up for the scrimmage on the 12th we also have helmet covers to differentiate if need be. Varsity practice is starting at 4:15pm, walk-thru on Fridays, Peewee is doing phenomenal, will be spending more time with JV practice to see where they are at and what they are working on, will reach out to Mike to see what is going on with the one player.

VI. Cheer Report

Desiree reports uniforms are in, warmups should be done soon & they ready to go. Cheer practice will stay Monday through Thursday until school starts then it will be Tuesday, Wednesday, Thursday.

VII. Financial Report

Blake reports Audrey Sullivan stepped down as Treasurer due to personal reasons. Blake & Desiree will maintain this aspect on the board, finances are accurate and would like to leave it open for the remainder of the season,

unless someone amazing comes in. Blake provides the Profit and Loss Statement for the season we are down \$3K from beginning of season. We went through registration fees then bought uniforms for both cheer and football, snack shack stuff all necessary items for preseason with no home games yet so no profit. Looking to end the season with a projected budget \$34K in the bank account, which is good, because a portion of the \$8,450 from work bond will come back to us. Our credit card is doing good we are at about \$700-800 cash back in points which can link to Amazon to utilize points to purchase. Merchandise is ready to go, 2nd custom order is done ready to distribute, hats are almost done. Bank balance is at the top of the spreadsheet is currently \$36,725.76. We are waiting on \$239 in registration that is outstanding & \$385 outstanding on jerseys. The credit card was just paid off with a balance of \$7,900 so Cheer & Football budget will change a bit on the next P&L. We need to start looking into next year uniforms, pads, & helmets.

VIII. President Updates

- A. Middletown rules issue – ½ hour tutoring sessions before and after practice; Mike Lyndall called and complained to Gary. There is no rule in CA law & Mendo By-Laws that is against this, they are not specific. Only restriction is after Labor Day it goes to 3 days a week with a walk-thru. Our own By-Laws states 2 hours a day practice.
- B. Boosters and Snack Shack update – Blake, Desiree, & Dannette showed up to help clean up, organize, build a good relationship with the Boosters. Desiree spoke with Jamie about a check list for the end of each night to ensure that it's left clean. We offered to contribute a mop & large can opener for the snack shack.
- C. Field Usage update – We got an additional portable potty for Gard St. because the one that was there has not been serviced, field has been mowed and watered. Roughly \$125-\$150 additional cost going to try to reduce from our expense to the high school. Dumpsters for field & WiFi for game day for square inventory.
- D. Background Check update – We are fully compliant in the way we do our background checks, we all passed, and are in the clear.

IX. New Business

- 1. Scrimmage Preview – Sent out flyers to all the kids with times listed.
 - a. Silent Auction – Baskets (Scholarship) – JV has a big fishing basket, Rosalia has 3, Blake has 2, & PW has a big tailgate BBQ one, KVC

will donate to each basket 1 night's stay. \$2K for each football and cheer scholarship is our goal or the camera potentially.

- b. Cars – we will try to have a couple cars for a mini car show.
 - c. Game Times – PW @ 10am, JV @11am, & Varsity @ 12pm
 - d. Weigh In's – PW @ 9am, JV @ 10am, & Varsity @ 11am and for the scrimmage only each division may go over the weight limit by 5 lbs. for example, JV regular weight is 125 lbs., X-Man is 135 lbs. Scrimmage is 140 lbs. so for Varsity regular weight is 160 lbs., X-Man 170 lbs., Scrimmage 175 lbs. No coaches should interfere with weigh-ins, the player should say their name and # loud and proud.
 - e. Game Flow – Board members should be there by 8am for the scrimmage, also the Taco guy will be there at 8am. Each game will be a running clock with 4 quarters and a 5-minute half time; JV & Varsity will be 10-minute quarters and PW will be 8-minute quarters. Maybe 10-15 minutes in between games. Referees will need time to eat and be treated with respect. Dave the announcer is ready please be patient with him.
2. Bass Bowl Night – October 7, 2023, first year hosting it, let's go big, get here early to help decorate, lets plan now so we can start ordering, something souvenir (cup or bowl), offer a special from the food truck (Biggie's Grill), black t-shirts with both logos, bells, noise/glow sticks, heat resistant cups/tumblers, trophies/medals, helium, poster boards, etc.
 3. 8th Grade Night – October 21, 2023, some parents would like to be involved, possibly an 8th grade committee, we need to make sure to replicate it next year. Last year they received a large photo, one rose for moms, leis, photo on the field under the balloon arch, & Mike did the plaque. We can also offer a dedication page for the 8th graders in the yearbook. Decorate poster board with streamers around them.
 4. Trophies and Awards – Last year we spent \$2,625 on trophies for Football and Cheer. This year we will spend more due to Bass Bowl. Trophies for MVP & Players Choice of the year for each division PW, JV, & Varsity for both football and cheer. Medals for everyone.
 5. Game Day Schedule – Board members should be there at 11am as usual, we will see after the 1st game if that needs to change. We'll have a schedule and list of responsibilities before our first game.
 6. Snack Shack Budget Approval - \$1,000 each game.
 7. Banquet Budget - \$500 for the end of the year celebration.
 8. Appreciation Gifts for Team Moms and others - \$40 each for Team Moms with flowers & coaches will get a "thank you" whistle, a hoodie, and a hat.

9. Field Passes/Parking – We will print these ourselves and laminate them. Parking passes will be for Board Members, Head Coaches, & Officials. Field passes will be for Board Members, all Coaches Cheer & Football, Chain Gang, & Photographer.
10. Volunteer Food Vouchers – Snack Shack only; Announcer & Officials if Chain Gang works off their work bond and still is volunteering, they should get food vouchers.
11. Wicked Sounds and Tribal Health Banner Approval – Grace will check to see if they have some that we can use so we don't have to purchase them.
12. High School Scholarship – Our goal is \$2K for one Cheerleader and one Football player will discuss more in December.
13. Photo Day Reminder – September 16th for Cheer & 17th for Football at the MUR @ 9am PW, 10am JV, & Varsity 11am
14. Trainings Reminder – as of right now we are out of compliance, they all must be done by Tuesday 08/08/23 or else people will be asked to step down from the board.

X. Adjournment

Grace motions to adjourn at 8:07pm, Desiree 2nd all in favor 4-0-0.